



Department of Information Technology
Chandigarh Administration

Public Notice



Department of Information Technology Chandigarh Administration invites applications from reputed Chartered Accountant Firms/Individuals to perform the following work in the Financial Year 2020-21 (w.e.f. 01.10.2020 to 31.03.2021), which may be extended on satisfactory performance to be evaluated on year to year basis for a maximum period of three years upto 31.03.2023 on same terms and conditions i.e. Rates etc.

Sr. No.	Return Type	Details of the Return	Fee/Charges (GST Extra)
1.	Filing of TDS Return	TDS Return Filing Charges: (24Q, 26Q)	Rs. _____/- (Per Return)
		PAN verification Charges:	Rs. _____/- (Per PAN)
		Challan Verification Charges:	Rs. _____/- (Per Challan)
		Uploading Charges:	Rs. _____/- (Per Challan)
		Record Digitalization Charges:	Rs. _____/- (Per Entry)
2.	Filing of GST Return	GST Return Filing Charges: (GSTR-1, GSTR-3B & GSTR-7)	Rs. _____/- (Per Return)
		Record Digitalization Charges:	Rs. _____/- (Per Entry)
		Challan Verification Charges:	Rs. _____/- (Per Challan)
3.	Consultation (if Applicable)	Consultation Charges as and when required Liasioning with other departments	Rs. _____/- (Per Matter)
4.	Form 16/16A Generation	Once in a year (As per Rule)	Rs. _____/- (for 12 months)

Important:

* Last date to send application is 28th September 2020 at 11:00 AM at the address mentioned below.

* All the prospective Chartered Accountant Firms/Individuals are requested to check the department Website for any updates related to the schedule or issue of any corrigendum.



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